



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	July 22, 2020
		Time:	9:00 a.m.
Presiding:	Bruce Warner, President	Location:	Webex
Board Members Present:	Lori Irish Bauman Keith Edwards Ozzie Gonzalez Linda Simmons Travis Stovall Bruce Warner Kathy Wai	Board Members Absent:	None

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:13 am.

1. Committee Reports

Metro Policy Advisory Committee (MPAC) – Director Wai was unable to attend the July 8, 2020 but provided a summary of the meeting from staff in attendance. The committee discussed a 5-year comprehensive economic development strategy in light of Covid-19 impacts. There was also a presentation on The Regional Supportive Housing Services Program. The next MPAC meeting will be Wednesday, September 23rd.

Transit Equity and Accountability Committee (TEAC) – Director Gonzalez provided an overview of the TEAC meeting. He said the committee received a presentation from staff on the SW Corridor’s equity initiatives. The committee also received a presentation from John Gardner, director of Transit Equity, Inclusion and Community Affairs on the Public Safety Plan.

2. General Manager Report

Operators of the Year

Mr. Kelsey congratulated the Operators of the Year and provided a brief biography of the winners. Each winner addressed the board and accepted the honor. The board voted on resolutions commending each individual.

Resolution 20-07-29 – Commending the 2020 Bus Operator of the Year – Aaron Baune

Action: Director Stovall moved approval of Resolution 20-07-29. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 20-07-30 – Commending the 2020 Mini-Run Operator of the Year – Neuma Crandall

Action: Director Edwards moved approval of Resolution 20-07-29. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

Resolution 20-07-31 – Commending the 2020 Rail Operator of the Year – Andrew Hicks

Action: Director Bauman moved approval of Resolution 20-07-31. Director Edwards seconded the motion. The motion passed with unanimous approval

TriMet Response to Covid-19

Mr. Kelsey provided an update on TriMet's response to Covid-19. He said two additional frontline employees who have tested positive for COVID-19, with seven positive cases reported to-date. Upon learning of the positive tests, all facilities and vehicles the employees used were cleaned and sanitized. The agency followed contact tracing protocols and informed other employees, who had been in contact with the infected people, of their exposure. He said the employees are off work and we wish them a full recovery and send their families our best.

Mr. Kelsey discussed ongoing implementation of mitigation measures. He said permanent face covering dispensers are now in production at a fabrication facility in Wood Village. Installation is expected to begin in about three weeks. In the meantime, TriMet has temporary dispensers in all of vehicles. TriMet is moving forward with the installation of hand sanitizer dispensers on all MAX trains, in addition to all buses. The agency received the first shipment of operator safety panels, to retrofit the remainder of the bus fleet. Installation has begun and the agency anticipates installing 25-30 of them each week. Finally, Mr. Kelsey said TriMet continues to bring additional staff on board, so that we can sustain elevated cleaning procedures. Since the outbreak began in March, a total of 30 service workers and 76 cleaners have been hired. The agency is more than half way to its goal of having an additional 150 people cleaning our vehicles and facilities.

Ridership Report

Mr. Kelsey said TriMet provided more than 3 million total trips in June, with about 702,000 weekly boardings. That's down more than 63% since last year. An uptick with Phase 1 reopenings is expected. June ridership was 5% higher than May. Mr. Kelsey noted that the declines in ridership are roughly equal on bus and MAX, with both in the range of about 63-64%.

Steel Bridge MAX Improvements Project

Mr. Kelsey said work is already underway on the Steel Bridge MAX Improvement Project, but the public impact – a full four week disruption of all MAX lines – begins August 2. He added this is TriMet's most ambitious MAX Improvement project in TriMet history. Mr. Kelsey then introduced Chief Operating Officer Sam Desue, who presented an overview and status update. A copy of Mr. Desue's presentation is available at <https://trimet.org/meetings/board/meetings.htm>.

Quarterly Performance Report

Chief Operating Officer Sam Desue presented the Quarterly Performance Report. A copy of Mr. Desue's presentation is available at <https://trimet.org/meetings/board/meetings.htm>.

Transit Oriented Development (TOD) Update

Mr. Kelsey introduced Lance Erz, director of Real Estate & Transit Oriented Development, Guy Benn,

program manager of Transit-Oriented Development and Bob Hastings, agency architect for Transit Oriented Development, who presented an overview of Hollywood Hub and an affordable housing development on SE Fuller Road. A copy of the presentation is available at <https://trimet.org/meetings/board/meetings.htm>.

3. Consent Agenda

- Approval of the Board Meeting Minutes for June 24, 2020.

Action: Director Simmons moved approval of the Consent Agenda as amended. Director Stovall seconded the motion. The motion passed unanimously.

4. Resolutions

Resolution 20-07-32 – Authorizing a Contract Modification with Stacy and Witbeck, Inc. for Construction Manager/General Contractor Service for the Track Rehabilitation Project

Mr. Kelsey discussed Resolution 20-07-32 request authorization for a contract modification with Stacy and Witbeck for the Track Rehabilitation Project. He noted that even as TriMet prepares to get into the real heavy duty work of the Steel Bridge Project – we’re looking ahead to future system improvements. The Steel Bridge is part of a much larger package of State of Good Repair projects for the light rail system, which included the Lloyd MAX Improvements, Providence Park MAX Improvements and other projects. It will rebuild the 33rd Avenue track curves between Hollywood Transit Center and Lloyd Center, as well as rebuild the at-grade crossings at Gateway Transit Center. It will allow for some track work near Holladay Park and includes an allocation for Maintenance of Way staff to perform emergency work, if needed. This modification will increase the total contract by 6 million plus a 12% change order allowance. It is included in the FY 21 and 22 Capital Budgets, as well as the Maintenance of Way Budget. For each package of work, Stacy and Witbeck has projected approximately 18% DBE participation and has met that goal in aggregate, when qualified, certified firms were available in the market.

Action: Director Edwards moved approval of the amendment to Resolution 20-07-32. Director Stovall seconded the motion. The motion passed with unanimous approval.

Resolution 20-07-33 – Authorizing a Contract Modification Neopart Transit LLC for Inventoried ASTM F2101 Certified Surgical Masks

Mr. Kelsey discussed Resolution 20-07-33 for certified surgical masks, which now is necessary as part of TriMet’s response to the pandemic and our commitment to provide PPE to all riders and employees. TriMet has installed mask dispensers on all of our vehicles and distributed about 1.3 million disposable face coverings. He said this particular contract will help ensure that we are able to sustain this effort for as long as face-coverings are required to slow the spread of coronavirus. TriMet issued an invitation to bid on this contract. Not only did Neopart submit the lowest bid, the bid was 78% lower than TriMet’s independent cost estimate, which was based on pricing for emergency orders of masks earlier in the pandemic. The \$1.4 million contract covers a 5-year term, but the actual cost could be lower, as it will be based on distribution and replenishment of supply. TriMet is obliged to purchase 2 million masks during the first contract year, with no obligation to purchase additional masks in years 2 through 5. The contract amount of \$1.4 million is accounted for in TriMet’s general operating budget for FY21. Neopart has 27 employees, 26% are minority and 22% are female. Mr. Kelsey then introduced staff who answered questions from the directors.

Action: Director Gonzalez moved approval of the amendment to Resolution 20-07-33. Director Edwards seconded the motion. The motion passed with unanimous approval.

Director Edwards left the meeting at 10:57 am.

Resolution 20-07-34 – Authorizing a Contract Modification with Mott MacDonald, LLC for On-Call Project Management, Cost Estimating, Sustainability and Scheduling Services

Mr. Kelsey discussed Resolution 20-07-34 requesting modification to the contract with Mott MacDonald for on-call project management, cost estimating, sustainability and scheduling services. These services are required for Architectural and Engineering services that are financed with FTA money. Mott is one of 18 contractors TriMet secured in 2017, to perform these service and one of 7 specifically to perform cost-estimation. Since the contracts were executed, TriMet has relied more heavily on Cochran due to a variety of internal and external factors, prompting the request for the modification in the amount of \$500,000. The increased amount has no effect of the FY 21 budget, as work performed under the contract is funded from projects within the approved FY 21 budget. Mott is 18% minority and 21% female.

Action: Director Stovall moved approval of the amendment to Resolution 20-07-34. Director Gonzalez seconded the motion. The motion passed with unanimous approval. Directors Edwards was not present for the vote.

4. Other Business & Adjournment

Hearing no further business, President Warner adjourned the meeting at 11:02 a.m.

Respectfully submitted,



Kimberley Angove, Recording Secretary